

April 6, 2009

**MEMORANDUM**

**TO:** Base Representatives

**FROM:** Thomas H. Beebe  
Director of Military Programs

**RE:** Awarding of Diplomas

SIUC awards diplomas during May, August and December at the main campus, and at base locations at times and locations as listed on the Commencement Schedule for Military Programs. Most of the base commencements are conducted by SIUC for SIUC students only; however, a few are joint exercises conducted by the base for students from all colleges and universities offering programs on the base.

In all cases, University policy requires the SIUC official awarding the diplomas read the following statement:

“In accordance with the recommendations of the deans and faculty and by virtue of the authority vested in me by the Board of Trustees, subject to the completion of all the requirements, I confer upon you the degrees earned with all the rights, privileges, and responsibilities thereto appertaining.”

When participating in joint exercises, please check with the individual in charge to insure that he/she understands this policy and includes the SIUC representative on the program for this purpose.

If there are questions, please contact me.

THB:dfp

cc: Dr. Roger Chang  
Dr. Gene Hall  
Dr. Judith Rawls